



ROLE DESCRIPTIONS IFAF VOLUNTARY BOARD OF DIRECTORS (VBOM)

DIRECTOR

In an Irish Company Limited by Guarantee (CLG), directors are responsible for overseeing the management and direction of the organisation, ensuring that it operates in accordance with its constitution, legal obligations, and best practices. Here's an overview of the typical responsibilities and duties associated with the role of a Director:

Role Overview:

Directors play a pivotal role in providing leadership, governance, and strategic direction to IFAF CLG. They have a fiduciary duty to act in the best interests of the organisation and its stakeholders, exercising due care, diligence, and skill in their decision-making and oversight responsibilities.

Key Responsibilities:

1. Strategic Leadership:

- Participate in the development and implementation of IFAF's development
- Provide guidance and direction to officers and member and clubs

2. Governance and Compliance:

- Ensure compliance with relevant legislation, regulations, and governance standards, including the Companies Act, IFAF's constitution, and any applicable codes of conduct or best practices.
- Review and approve corporate policies, procedures, and governance frameworks to promote transparency, accountability, and ethical conduct.
- Monitor legal and regulatory developments that may impact IFAF's operations, taking appropriate action to address compliance requirements.

3. Financial Oversight:

- Exercise oversight of IFAF financial affairs, including budgeting, financial reporting, and risk management.
- Review and approve financial statements, budgets, and financial reports prepared by management, ensuring accuracy, transparency, and compliance with accounting standards.
- Monitor financial performance to assess IFAF's financial health and sustainability.

4. Risk Management:

- Identify and assess risks facing IFAF, including operational, financial, legal, and reputational risks, and develop strategies to mitigate and manage these risks effectively.
- Establish risk management policies, procedures, and controls to safeguard IFAF's assets, resources, and reputation.
- Monitor the implementation of risk management measures and evaluate their effectiveness in mitigating identified risks.

5. Stakeholder Engagement:

- Represent IFAF to external stakeholders, including members, donors, partners, regulators, and the broader community, acting as an ambassador for the organisation.



- Foster positive relationships with key stakeholders, engaging in dialogue, soliciting feedback, and addressing concerns to maintain trust and confidence in IFAF.
- Advocate for the interests and priorities of IFAF's stakeholders in decision-making processes, ensuring their voices are heard and considered.

What is expected of a Director:

- Committee experience is a bonus.
- Minimum of 3 Full Membership years within IFAF
- Understanding of corporate governance principles, legal obligations, and best practices applicable to CLGs.
- Strong written and verbal communication skills, IT skills, interpersonal, and teamwork skills, with the ability to collaborate effectively with diverse stakeholders.
- Analytical and problem-solving abilities, with a strategic mindset and the capacity to make informed decisions in complex and dynamic environments.
- Commitment to IFAF's values, with a passion for making a positive impact in the archery community.

Note: Directors should stay informed about emerging trends and best practices in governance, leadership, and nonprofit management to fulfil their duties effectively and contribute to the success and sustainability of the organisation.